

MOULTONBOROUGH, TUFTONBORO, WOLFEBORO
Joint Board Meeting for the
IMA on Aquatic Nuisance Plant Control

November 9, 2011
Meeting Minutes

Present: Ken Marschner (Wolfeboro), Linda Murray (Wolfeboro), David Owen (Wolfeboro-Alternate), Carter Terenzini (Moultonborough), Al Hoch (Moultonborough-Alternate), Daniel Duffy (Tuftonboro), Bill Marcussen (Tuftonboro), Dan Williams (Tuftonboro-Alternate)

Absent: Karin Nelson (w/prior notification)

Call to Order: The chair called the meeting to order at 9:00a.m.

Al Hoch was seated to act in the stead of Karin Nelson.

Minutes: In discussing the minutes of 09/28, it was noted the Dan Williams was present and seated. On page 2, line 4 (“At to pursue”) should be (“Al to pursue”). Linda Murray moved and Dan Duffy seconded to approve the minutes of September 28 as amended. Unanimous Approval.

Financial Report: 1.) Dave Owen reported that \$4,530.26 remained available for expenditure. Ken noted the Lanes End Marina winterization and storage bill has yet to be received. 2.) NH Lakes reports they have yet to turn over \$16,395.05. They await a final invoice that may impact this bottom line. 3.) There was discussion as to whether or not the \$1,200/day should be adjusted. It was noted that some of this turnover from NH Lakes (from the \$1,200/day) was the result of some towns using a lower priced vendor. There was a question of whether or not the rates should be adjusted on that basis. Dave Owen asked if we wanted to issue another RFP for divers and Ken suggested this should be a future stand-alone discussion.

Bill suggested we split the \$1,200 into its fixed (DASH Unit) and variable (Diver costs). Carter suggested we send NH Lakes, under Ken’s signature wrap-up a request for “lessons learned”, a go/no go decision on re-upping for 2012 by 12/30, and their fee. We really need to know if we need a plan B. By consensus Ken will call and probe on their feelings on the fee and set up a sit down with new director as soon as possible.

Budget 2012: Ken distributed Draft 1 of the budget showing proposed receipts of \$18,107.55 and expenditures of \$17,970. Bill Marcussen suggested that we change the phrases Receipts and Expenditures to Sources and Uses. The consensus was to do so. Discussion then turned to the projection for the NH Lakes turnover. Carter suggested that we since this was really being paid in 2011 and would constitute a portion of our fund balance we should call it Use of Fund Balance. The consensus was to do so in the amount of the now anticipated turnover of \$16,400. There was a discussion of what was proposed within the \$7,000 contingency and Ken advised it was to deal with the problem motor on DASH 1. Linda raised the issue of planning for future

capital needs which this budget does not address and Carter spoke to our ability to create a separate Maintenance/Capital reserve as does the HHW project of Wolfeboro and Alton. After lengthy discussion of how to calculate the annual contribution to such a fund it was agreed by consensus that the value of the equipment was \$35,000 with a 10 year life. Thus \$3,500 a year – at this juncture – seemed a reasonable Annual Required Contribution. Carter noted that if we lowered the Contingency to \$6,500 we then had a balanced budget with a modest contribution to the fund balance. The consensus was to do so.

Carter moved and Bill seconded to approve the budget as modified:

Sources:

Town Contributions (3 @ 1,500)	4,500
Use of Fund Balance	<u>16,400</u>
Total	\$20,900

Uses:

Equipment	3,500	
Supplies	1,900	
Repairs & Maintenance		3,000
Insurance	100	
Winter/Summer Storage	1,200	
Air Supply Testing	1,170	
Contingency	6,500	
Contribution to Reserve	<u>3,500</u>	
Total	\$20,870	

Unanimous Approval

Status of DASH Units: Ken reviewed miscellaneous items that needed to be replenished and the status of repairs.

Annual Reports: Ken reminded all of his need for the Annual Reports from the Towns to assist him in writing his reports.

Other Business: Ken said that we really need to draft a “DASH for Dummies” manual for volunteers (request from Lake Wentworth Association) and set-up a policy for what the rate would be for such volunteer groups for their rate. Bill M. will tackle the DASH for dummies procedure manual. By consensus it was agreed that Carter, Bill and Al would meet to bring back rates for a January discussion on three tiers; (a) member towns, (b) groups within member towns; (c) out of town.

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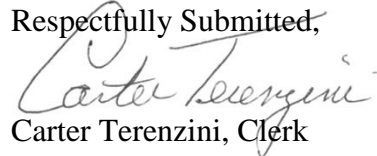
Ken distributed a list of requirements from NH Lakes for commercial and volunteer divers for discussion. Bill noted they did not need to require a safe boating education certificate from those with commercial licenses. Ken also distributed a Draft RFP for our boat servicing requirements. It seemed agreeable to all with Bill M. noting that we should give people a beginning and end date to the contract.

Ken note that there is a LRS pending for a bill to prohibit the introduction of herbicides into public waters. We need to watch this one.

Next Meeting: January 11, 2012 at 9:00 a.m. in Tuftonboro

There being no further business the chair adjourned the meeting at 11:00 a.m.

Respectfully Submitted,



Carter Terenzini, Clerk

On this Date of November 10, 2011